UKA TARSADIA
university

Industrial Visit

Organization	**Shree Chalthana Vibhag, Khand Udyog, Sahakari Mandli Limited**
Academic Year	2018-19
Date of Visit	5th Feb 2019
Course	B. Tech-Chemical
Semester	4th
No. of Students	51 (Boys)
No. of Faculties	2 (Male)
Name of Organizer	Prof. Sunil Valand Prof. Shrinivas Mundkar

Chhotubhai Gopalbhai Patel Institute of Technology

No.: CGPIT/CVKUSM/2018-19/146
Date: January 10, 2019

To
The Manager
Shree Chalthan Vibhag Khand
Udhyog Sahkari Mandali Ltd.
Chalthan

Sub:- Permission for Industrial Visit

Dear Sir,

As you may be aware, Chhotubhai Gopalbhai Patel Institute of technology, Maliba campus, UKA Tarsadia University, Bardoli is one of the reputed Engineering Institution in Gujarat and known for its excellent record in academic and co-curricular activities. The College offers Bachelor of degree courses in ECE, CSE, Mech, Auto, IT, Comp, Chemical Engineering. The state of art facilities and competent faculty provide an excellent climate for the all round development of the students.

As a part of curriculum, the students are required to undertake Industrial Visits to a repute industry. We feel it will be fruitful that the students with academic background have a glimpse of the industry in order to have a better appreciation of practical application of theory

In the above background, we would like to send a batch of about **50 students** of Chemical engineering Branch of 2nd year (4th sem) accompanied by **Two staff members** to visit your esteemed industry preferably on/during 5th February 2019 to 8th February 2019

I request you to kindly accord the necessary permission for the above visit and arrange guiding the students. We assure you that our students will observe the rule and regulations that are prescribed by your company for the visitors and will in no way disturb the functioning of the company during their visit.

We shall be grateful for a favorable response.

Thanking You

Dr. Susmit Ilame
HOD
Chemical Engg. Department

Dr. R.V. Patil
Director
Chhotubhai Gopalbhai Patel Inst. of Tech.
UKA TARSADIA UNIVERSITY
Maliba Campus, Bardoli - Mahuva Road,
Tal. Mahuva, Dist. Surat -

UKA TARSADIA UNIVERSITY

SHREE CHALTHAN VIBHAG KHAND UDYOG SAHAKARI MANDALI LTD.

CHALTHAN-394 305, TAL. PALSANA, DIST. SURAT (GUJARAT)
Ph. : 02622 - 281050 / 281112 / 282312
Fax No. : 02622 - 281120 E-mail : chalthansugar@gmail.com

શ્રી ચલથાણ વિભાગ ખાંડ ઉદ્યોગ સહકારી મંડળી લી.

ચલથાણ - ૩૯૪ ૩૦૫, તા. પલસાણા, જી. સુરત. (ગુજરાત)

(An ISO 9001 : 2015 and 14001 : 2015 Certified Company)

ISOQAR REGISTERED UKAS PRODUCT CERTIFICATION 0026
Certificate No.
12170-QMS & EMS

ADM/51/2018-19/ NO 5845 11.01.2019

E-mail: sunil.valand@utu.ac.in

The Prof. Sunil Valand
CGPIT, UTU
Bardoli
DIST.SURAT

Sub: Permission to Industrial visit to our factory..

Dear Sir,

We are in receipt of your E-mail dated 10.01.2019 on the above cited subject.

In this connection, we are pleased to permit industrial visit of your 50 students of Chemical Engineering Branch of 2nd year (4th Sem.) accompanied by 02 staff members, **on 5.02.2019 (TUESDAY)** to our factory, on the following terms & conditions:

1. They will have to abide by the rules & regulations of the Organization.
2. They will undergo to the visit at their risk and cost.
3. They would be responsible in case of any damages occurred to our property due to their negligence.
4. We are not held responsible for any accident during the course of their visit.
5. You have to contact our Security Officer at Main Gate Security Office during your visit. He will assist you.

Thanking you,

Yours faithfully,
For SHREE CHALTHAN V.K.U.S.M. LTD.

MANAGING DIRECTOR

Rn

UKA TARSADIA
university

INDUSTRIAL VISIT/CULTURAL VISIT/ FIELD TRIP/STUDY TOUR/OUT BOUND TRAINING APPROVAL FORM

College	Name of the Applicant	Person ID	Date
CGPIT	**Chemical Engg. Department**	---	**05-02-2019**

Kindly read the Guidelines for Industrial/Cultural Visit Approval before fill the form

1	**Type of Visit/Tour**	:	Industrial Visit
2	**Date & Time of Departure**	:	**05-02-2019**
3	**Date & Time of Arrival**	:	**05-02-2019**
4	**Address & Phone Nos. (for contact)**	:	**Shree Chalthana Vibhag, Khand Udyog, Sahakari Mandli Limited, Chalthan, Surat**
5	**Mode of Travel**	:	Bus (Enclose details in Annexure 1)
6	**Copy of Approval letter from Industry**	:	Yes (Enclose details in Annexure 2)
7	**Accompanying Faculty Details and Undertaking Letter**	:	Yes (Enclose details in Annexure 3)
8	**List of Students Male/Female**	:	Yes (Enclose details in Annexure 4)
9	**Accommodation Details with Confirmation letter**	:	No (Enclose details in Annexure 5)
10	**Faculty/Students Trained in First Aid/ Handling Fire Extinguishers**	:	No
11	**Undertaking Letter From Students**	:	Yes (Enclose details in Annexure 7)
12	**Approval from Programmer Chair/Division Leader**	:	Name 30/1/19 (Sign with Seal)
13	**Approval from Dean/Director**	:	30/1/2019 (Sign with Seal)

Chhotubhai Gopalbhai Patel Inst. of Technology
Mahuva Road,
Tal. Mahuva, Dist. Surat.

Note: The Form should be submitted two weeks prior to the departure

(Check List)

Mode of Travel	Approval Industry	Faculty Details	Students Details	Undertaking Students	Undertaking Faculty	Accommodation	Safety Training
✓	✓	✓	✓	✓	✓	✗	

Annexure 1

Mode of Travel

Sl.No	Details	Mode of Travel	Travel Details with Phone number of Agent and Driver Phone Number	Responsible Person Handling
1.	**UTU , Bardioli to Chalthan**	**UTU Bus**		Prof. Sunil Valand Prof. Shrinivas T. Mundkar

Annexure 2

Copy of the Approval Letter from Industry

- Should contain clear date, time and number of days of Visit
- Letter should be by the authenticated person from the Industry minimum at Manager Level with seal.

SHREE CHALTHAN VIBHAG KHAND UDYOG SAHAKARI MANDALI LTD.

CHALTHAN-394 305, TAL. PALSANA, DIST. SURAT (GUJARAT)

Ph. : 02622 - 281050 / 281112 / 282312

Fax No. : 02622 - 281120 E-mail : chalthansugar@gmail.com

શ્રી ચલથાણ વિભાગ ખાંડ ઉદ્યોગ સહકારી મંડળી લી.

ચલથાણ - ૩૯૪ ૩૦૫, તા. પલસાણા, જી. સુરત. (ગુજરાત)

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Certificate No. 12170-QMS & EMS

ADM/51/2018-19/ NO 5845 11.01.2019

E-mail: sunil.valand@utu.ac.in

The Prof. Sunil Valand
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1. They will have to abide by the rules & regulations of the Organization.
2. They will undergo to the visit at their risk and cost.
3. They would be responsible in case of any damages occurred to our property due to their negligence.
4. We are not held responsible for any accident during the course of their visit.
5. You have to contact our Security Officer at Main Gate Security Office during your visit. He will assist you.

Thanking you,

Yours faithfully,
For SHREE CHALTHAN V.K.U.S.M. LTD.

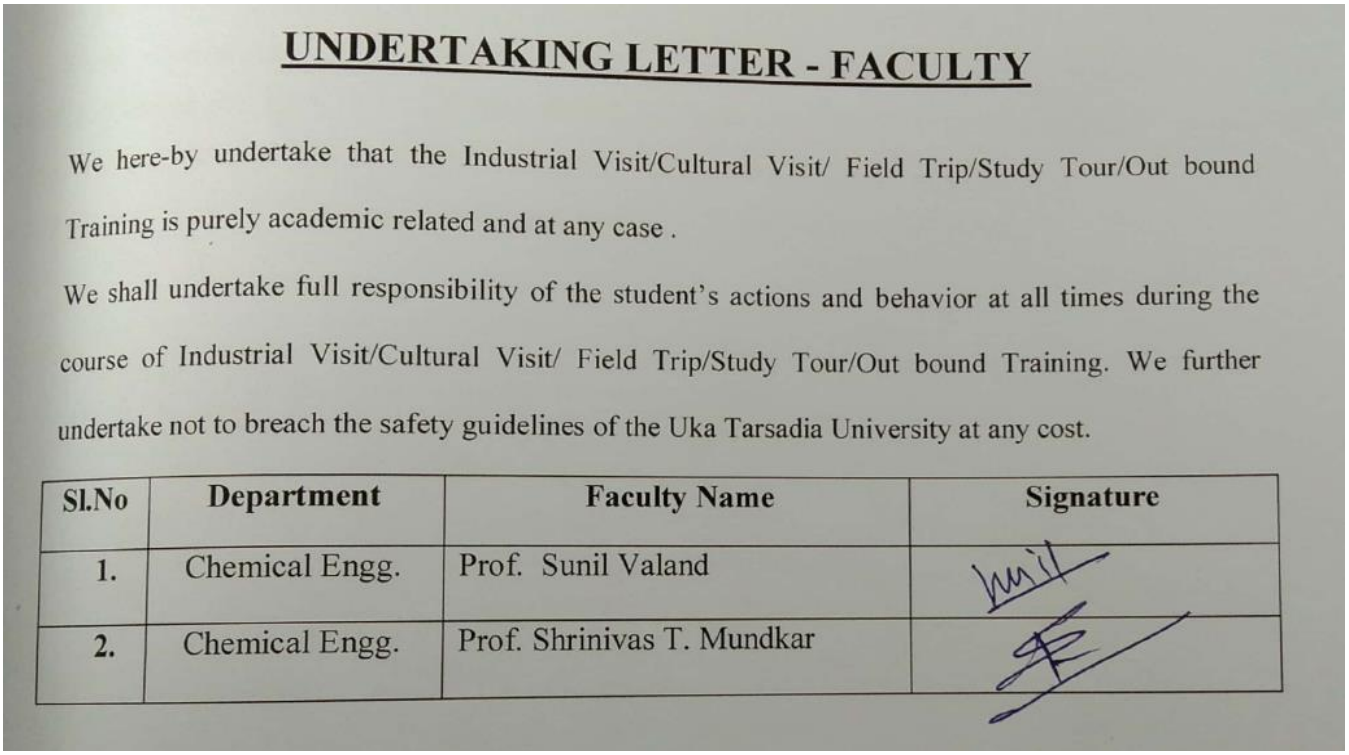
MANAGING DIRECTOR

Rn

Annexure 3

Accompanying Faculty

Sl.No	Name of the Faculty/ Designation	Male/Female	Contact Mobile Number and Email	Alternate Contact In case of Emergency
1.	Prof. Sunil Valand	Male	6355677898	9033253202
2.	Prof. Shrinivas T. Mundkar	Mae	7041669647	9925549923



UNDERTAKING LETTER - FACULTY

We here-by undertake that the Industrial Visit/Cultural Visit/ Field Trip/Study Tour/Out bound Training is purely academic related and at any case .

We shall undertake full responsibility of the student's actions and behavior at all times during the course of Industrial Visit/Cultural Visit/ Field Trip/Study Tour/Out bound Training. We further undertake not to breach the safety guidelines of the Uka Tarsadia University at any cost.

Sl.No	Department	Faculty Name	Signature
1.	Chemical Engg.	Prof. Sunil Valand	
2.	Chemical Engg.	Prof. Shrinivas T. Mundkar	

Annexure 4

List of Students Details

Sr. No.	Enrolment No.	Name	Gender	Contact No.
1	201703102010001	Rutvik Ashwinbhai Patel	**Male**	9726330161
2	201703102010002	Dainik Himmatbhai Savaliya	**Male**	9773207438
3	201703102010003	Mohit Ratilal Kundariya	**Male**	8140676848
4	201703102010005	Smit Rajendrakumar Patel	**Male**	9537283241
5	201703102010006	Kenalkumar Kaushikkumar Patel	**Male**	8999579056
6	201703102010007	Bhavikkumar Mohanbhai Makvana	**Male**	9664652754
7	201703102010008	Manav Rakeshbhai Dave	**Male**	9408767240
8	201703102010009	Saif Rafik Shaikh	**Male**	9904541439
9	201703102010010	Shrinath Jagdish Chikodikar	**Male**	8128747018
10	201703102010011	Harshit Ganeshbhai Upadhyay	**Male**	nill
11	201703102010012	Rutveek Narendrabhai Patel	**Male**	8000992583
12	201703102010013	Sahilkumar Sanjaybhai Ghetiya	**Male**	7202961303
13	201703102010014	Hiren Rameshbhai Suhagiya	**Male**	7801895388
14	201703102010015	Rajat Balvantbhai Gundarniya	**Male**	9712600484
15	201703102010016	Jainul Hareshbhai Bhingradiya	**Male**	7874641881

16	201703102010017	Brijeshkumar Ashokbhai Patel	**Male**	9724493334
17	201703102010018	Dhruvitkumar Manojbhai Patel	**Male**	7698431061
18	201703102010019	Parthkumar Navinbhai Patel	**Male**	9106800283
19	201703102010020	Montu Ashokkumar Rawal	**Male**	9601082852
20	201703102010021	Chintankumar Jitendrakumar Patel	**Male**	nill
21	201703102010022	Yuvrajsinh Pravinsinh Panjrolia	**Male**	9265586221
22	201703102010025	Ankit Balkrishna Patidar	**Male**	2408605224
23	201703102010027	Daksh Nitinbhai Patel	**Male**	7202913543
24	201703102010028	Shivanshu Sanjay Sharma	**Male**	9773112479
25	201703102010029	Akshaykumar Nareshbhai Patel	**Male**	9773234063
26	201703102010030	Kamal Kathiriya Kathiriya	**Male**	7069273615
27	201703102010031	Jenish Maheshbhai Patel	**Male**	8511424919
28	201703102010032	Prince Nikunjbhai Patel	**Male**	9924287807
29	201703102010033	Gunjankumar Shravanbhai Gurkha	**Male**	8140891593
30	201703102010034	Nishant Narsinhbhai Chaudhary	**Male**	7575051561
31	201703102010035	Yash Sanjaybhai Vaishnani	**Male**	9879304854
32	201703102010036	Bhargavkumar Girishbhai Fadadu	**Male**	9824741448
33	201703102010037	Darshan Mahendrabhai Chaudhari	**Male**	7990145445
34	201703102010039	Bhavik Girishbhai Patel	**Male**	9825732357
35	201703102010040	Bhavin Nitin Vala	**Male**	9601837092
36	201703102010041	Niket Bharatbhai Radadiya	**Male**	7990379339
37	201703102010042	Smit Kishorbhai Kansagra	**Male**	8849600106
38	201703102010043	Darshan Pinakinbhai Sonani	**Male**	9265325139
39	201703102010044	Romil Kishorbhai Mangukiya	**Male**	9265716878
40	201703102010045	Monilkumar Prakashbhai Pandya	**Male**	9106578459
41	201703102010046	Rudresh Vipulbhai Pandya	**Male**	9409207370
42	201703102010047	Jaimish Viththalbhai Vaghasiya	**Male**	7265854568
43	201703102010048	Deep Kamleshbhai Patel	**Male**	7016432524
44	201703102010049	Vivek Nikeshkumar Patel	**Male**	7383956818
45	201703102010053	Deepak Sadanand Shukla	**Male**	9054248938
46	201803102020001	Axaykumar Pareshbhai Rathod	**Male**	7575018198
47	201803102020002	Rahulkumar Dipakbhai Vajir	**Male**	9737492106
48	201803102020003	Devanshubhai Navinbhai Mistry	**Male**	9925929658
49	201803102020004	Nirmit Sanjaybhai Lathiya	**Male**	7405735101
50	201803102020005	Akshar Mukeshbhai Sonani	**Male**	9714504267
51	201803102020006	Akash Naranbhai Maniya	**Male**	9104550803

Annexure 5

Accommodation

Sl.No	Name of Hotel/Guest House	Address and Phone Numbers	Responsible Person Handling	Remarks
1.	NA			

* Attach the accommodation booking copy

Annexure 6

Faculty/Students Trained in First Aid/ Handling Fire Extinguishers

Sl.No	Emp.id / Reg.No	Name	Mobile Number	Faculty/Student	Remarks
1.	___	___	____	____	___

Annexure 7

UNDERTAKING LETTER - STUDENTS

We the students of Chemical Engineering Department at Uka Tarsadia University, Bardoli do here-by undertake that we are going on Industrial Visit/Cultural Visit/ Field Trip/Study Tour/Out Bound Training to – **Shree Chalthana Vibhag, Khand Udyog, Sahakari Mandli Limited**, organized on date **05/02/2019** departure date **05/02/2019** time **8:30 A.M.** from Uka Tarsadia University/ Bardoli and arrival on date **05/02/2019** time **4:00 P.M.** at Uka Tarsadia University Bardoli. Faculty and staff of Uka Tarsadia University will not be held responsible for any mishap/eventualities during the trip.

Sr. No.	Enrolment No.	Name	Sign
1	201703102010001	Rutvik Ashwinbhai Patel	
2	201703102010002	Dainik Himmatbhai Savaliya	
3	201703102010003	Mohit Ratilal Kundariya	
4	201703102010005	Smit Rajendrakumar Patel	
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26	201703102010030	Kamal ~~Kathiriya~~ ~~Katkiriya~~ Rajendrabhai Kathiriya	
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28	201703102010032	Prince Nikunjbhai Patel	
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31	201703102010035	Yash Sanjaybhai Vaishnani	
32	201703102010036	Bhargavkumar Girishbhai Fadadu	
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48	201803102020003	Devanshubhai Navinbhai Mistry	
49	201803102020004	Nirmit Sanjaybhai Lathiya	
50	201803102020005	Akshar Mukeshbhai Sonani	
51	201803102020006	Akash Naranbhai Maniya	

* The Undertaking should repeat in all pages

GUIDELINES TO GET FINAL APPROVAL FOR INDUSTRIAL VISIT/CULTURAL VISIT/ SPORTS MEETS/ FIELD TRIP/STUDY TOUR/OUT BOUND TRAINING/

- The Programme Chairs may plan only academic related tours as and when required with small groups attaching adequate or proportionate male and female faculty members (Students' tours of entertainment/fun to be discouraged)
- The Division Chair/Programme Chair approving the Industrial Visit/Field Trip/Outbound Training etc., shall ensure and endorse that the faculty members attached to the tour submit an undertaking stating that the tour is arranged only for Industrial Visit/ Study Tour/ Field Trip/ Outbound Training connected to academics, and students will not be taken or allowed to **mountain areas, rivers, canals, beaches, water parks, reservoirs, forest areas etc.**,; and, they are personally liable and answerable for any such untoward incident taking place during the tour.
- Places with potential hazards, such as political unrest, negligent security, disease outbreaks, threats of earthquake or frequent occurrence of Cyclone and flood, should be avoided.
- If the mode of transport is by bus, overnight travel is strictly not permitted. Any travel requiring more than 24 hours should not be by road (Preferable mode of Transport is Train).
- Faculty/staff arranged students' un-official tours shall be treated as violation of University Rules and the individuals organizing or arranging to organize such tours shall be subjected to appropriate disciplinary action.
- The capability of the participants to take part meaningfully in the activity must be taken into consideration when deciding the destination, itinerary and duration of the tour.
- The detailed tour schedule shall be submitted well in advance mentioning the date, time and place of departure and arrival, mode of travel (Bus/Train/Air/Ship/Other Modes), outstation accommodation arrangement details, list of important telephone numbers and addresses of the locations where the team is visiting including the phone-fax numbers of the hotel and local transport details.
- **If Travel by outside bus, FC copy of the bus should be produced with request form.**
- **Each study tour should maintain student faculty ratio of 20:1.**
- **Lady faculty member should accompany girl students (It is applicable even if only one girl student is going for a trip)**
- The Accompanying faculties should submit the undertaking letter

- All students should get approval from their Proctor/Faculty Advisor and parents.
- The faculty members accompanying the group may be mix of multiple languages talented in order to manage tour affairs confidently and successfully.
- Faculty should authorize the complete schedule
- Club coordinator should accompany in case of representing any club
- List of students – with details (Male / female) to be submitted.
- At least one faculty member (either male or female) of the group needs to be fully acquainted with the touring stations so that they can guide and instruct students in an appropriate way accordingly to see that the students are not getting into any unforeseen incident or accident. Information relevant to the itinerary, such as the addresses and telephone numbers of the lodging places, location of the local police stations, hospitals, clinics or first-aid units as well as the emergency call numbers en route, should be collected. Such information should be given to the parents and the responsible person in the school before the trip for emergency needs.
- It is preferable to arrange two students (of same gender) or more to live in a room when allocating accommodation. This will facilitate provision of support to fellow members. Once the arrangement for accommodation is finalized, no student should be allowed to make any change without a proper reason so as to avoid causing confusion.
- No student shall be compelled to participate or to contribute money for any kind of tour just for the sake of fund management during the tour. In case of any such compulsion, the student(s) can report to the Safety Committee.
- The parents/guardians of the students (those who are participate in the tour) may be asked to submit an undertaking (by mail or fax or SMS) stating that the parent is permitting their ward to participate in the tour with their knowledge and at their own risk. Students if they are hostellers, they should get special leave approval from their respective Hostel authorities.
- Exit and Entry should be at Uka Tarsadia University (Faculty and Students joining the group from their hometowns and leaving to their hometowns after the tour is not permitted under any circumstances)
- Before leaving for Industrial Visit/ Sports Meet/ Study Tour / Field Trip / Outbound Training etc., concerned faculty organizer shall arrange to procure adequate and proper FIRST AID KIT in consultation with our University Health Centre if necessary. The faculty members shall accompany the students throughout the tour/trip and shall stay along with the students.
- No faculty member attached to the tour shall alternate or replace other faculty/staff member on his/her behalf without prior proper approval of the Dean/Director.
- It is advisable that at least one of the faculty or participants should know first aid and use of Fire extinguishers.
- Students should be reminded of the need to follow the Faculty instructions and observe all the safety regulations throughout the trip.
- After checking in a local hotel, the students should first find out where the “fire escape” is. They should also acquaint themselves with the exit direction, the escape route and the place of assembly in case of emergency.
- Faculty accompanying should pay attention to the weather forecasts and news broadcasts of the place of visit. If there is any change in weather or other conditions, a contingency plan should be worked out as soon as possible.
- The faculty should have full knowledge of the health condition of each participant in order to determine whether specific participant(s) should not be allowed to take part in the activities of the day. He/she should take timely and appropriate action having regard to the circumstances of individual cases.
- The faculty should also arrange for any sick member to see the doctor immediately and to take

effective preventive measures according to the doctor's advice. If necessary, the faculty should inform the parents and the school regarding the students' health conditions as soon as possible.

- The faculty should bring along with him/her the necessary safety equipment for the tour, for example, a first aid box, communications equipment (mobile phones), torches, etc.
- The faculty should monitor the speed of the vehicle (bus) in which they are traveling to ensure it is within safety limits. He/she should remind the driver or the reception personnel of the importance of road safety when necessary.
- After returning from the tour, the concerned faculty team shall submit a **BRIEF ARRIVAL REPORT** to the Students' Safety Committee.
- Students attending the Industrial Visit should submit an observation report for which internal marks may be awarded.

Note:

- **Faculty member participating in the tour would get 2 PI points per visit** (participating in college Administration)
- Industrial Visit can be made in every semester as compulsory in part of the curriculum to motivate students and faculties

Chhotubhai Gopalbhai Patel Institute of Technology

UKA TARSADIA UNIVERSITY

Date: February 05, 2019

To
The Manager
Shree Chalthan Vibhag Khand
Udyog Sahakari Mandli Limited

Respected sir,

Thank you so much for our warm reception and your gracious hospitality on our tour during 5th of February, 2019 to Shree Chalthana Vibhag Khand Udyog Sahakari Mandli Limited, Surat.

Without your advice and constant attention to detail, we should not have enjoyed ourselves nearly so much. It is our great privilege for our students to be at a place where each and every sector of engineering has a significant presence. This as well boosted our student's confidence.

This visit to Chalthan sugar factory is truly knowledge enhancing. They got a perfect chance to raise their doubt and queries to the right person. Moreover, they could bridge their theory knowledge and practical aspects.

All the arrangement were at par and made our journey relaxed and focused on learning practical thing form the experts.

(Dr. Rajumar V. Patil)
Director -CGPIT

Chhotubhai Gopalbhai Patel Institute of Technology - UKA TARSADIA UNIVERSITY

Constituent College of
UKA TARSADIA university
Established under Gujarat Private University (Amendment) Act No. 25 of 2011 Government of Gujarat and approved under section 22 of

Maliba Campus, Gopal Vidyanagar, Bardoli - Mahuva Road,
Dist. Surat. Pin - 394 350, Gujarat (India)
Telefax: +91-2625-292339 E-mail: director.cgpit@utu.ac.in

At CGPIT, UTU, Bardoli

Shree Chalthan Vibhag Khand Udyog Sahakari Mandli Limited

Mr. Mihesh Desai Sir, explaining Process of manufacturing of Sugar

Mr. Mihesh Desai Sir, giving all instruction before entering into the plant

Unloading of Sugar cane from Vehicles by using cranes

Belt conveyor

Shreeding of Sugar cane

Pulp storage By from Sugar industries, but it is Raw material for paper industries

Pulp Aggregates

Main Product of Sugar Industries i.e. Sugar

Handing over thanks giving letter to Mr. Mihesh Desai Sir, Industrial Visit Instructor