

# CHHOTUBHAI GOPALBHAI PATEL INSTITUTE OF TECHNOLOGY

## Department of Electrical Engineering

### A REPORT

### ON

### Expert Session on "Training & Placement (Interview etiquette & Resume Writing)"

<b>Title of the Expert Session</b>	Training & Placement (Interview etiquette & Resume Writing)
<b>Organizing Department</b>	Department of Electrical Engineering
<b>Coordinators</b>	Mr. Snehal Patel, Ms. Nita Patil
<b>Target Audience</b>	B. Tech semester 8 students
<b>Total Number of Participants</b>	7
<b>Date of Programme</b>	19 <sup>th</sup> December, 2024
<b>Invited Speakers</b>	Ms, Amita Rathod Teaching Assistant Department of English Uka Tarsadia University

### Schedule of Expert Session:

Expert Session on “, "Training & Placement (Interview etiquette & Resume Writing)" is schedule on 17<sup>th</sup> December, 2024, at C-201 from 11:30 to 12:30 A.M.

### Details of the Expert Session:

In this session, Ms, Amita Rathod has been discussed aims to equip students with the necessary skills and knowledge to excel in job interviews and create effective resumes. This session will cover key aspects of interview etiquette, resume writing, and practical tips to help students stand out to potential employers.

In this session, the activities is described below:

- Mock Interviews:
  - Practice with peer or expert feedback.
- Resume Review:
  - Personalized feedback on students’ resumes.
- Q&A Session:
  - Addressing student queries on real-world scenarios.

## **Glimpse of the Expert Session:**

### **During the Session**

